

Canadian Journal of Political Science

Report of the Administrative Editor

Sandra Burt

I assumed my duties as Administrative Editor in March 2004. It was agreed that, with the eventual transition of *CJPS/RCSP* from Wilfrid Laurier University Press to Cambridge University Press, I would not be responsible for all of the activities carried out so well and for so many years by John McMenemy. In particular, Cambridge University Press (CUP) would assume responsibility for copy editing (a responsibility that formerly was shared by the co-editors and the administrative editor), for contacting the authors of accepted manuscripts and reviews throughout the editing process, and would distribute copies of the published manuscripts and reviews to authors and presses. The new terms of reference (agreed to by the CPSA Board in December 2004) are as follows:

1. offering advice to editorial teams
2. co-ordinating the teams, as necessary
3. co-ordinating relations between the teams and the publisher, in the first instance, and call upon the Executive Committee and the CPSA/SQSP boards if necessary
4. advise committees searching for editorial teams and other committees dealing with the *CJPS*
5. help new editorial teams understand their roles and the operations of the *CJPS*
6. liaise as necessary with the publisher and the CPSA about long-term issues, including: marketing, pricing, the *CJPS* format, the overall content of *CJPS*.

However, I did have the same responsibilities as the previous administrative editor for the June 2004 issue of *CJPS*, since that was still housed with Wilfrid Laurier University Press.

The transition to Cambridge University Press (CUP) was relatively smooth. The transition was facilitated by a meeting in New York among CUP personnel, the co-editors and myself in August 2004. However, there have been a few problems.

1. It has taken some time for CUP to become accustomed to the fact that *CJPS/RCSP* is a bilingual journal, with shared responsibilities between two co-editors.
2. Communication between the press and the editorial teams initially was flawed. The appropriate lines of communication were not always clear.
3. There have been ongoing copy-editing problems, which has meant that my job as proofreader has not ended.

These problems were discussed during a teleconference that included the CUP team, and all members of the editorial teams. I chaired that teleconference. The working relationship between the press and the editorial teams is very good, and I am optimistic that the journal will soon be appearing on schedule, and with its usual high quality.

Canadian Journal of Political Science

Annual Report

English Language Editorial Team

March 30, 2005

Michael Howlett

Lynda Erickson

Laurent Dobuzinskis

In our Annual Report presented in Winnipeg in June 2004, we highlighted progress made in 2003-2004 on the significant problems which the *Canadian Journal of Political Science* had faced in 2002-2003; namely a sizeable backlog of articles awaiting publication in the *Journal*, long wait lengths between submission and publication; and a decline in the number of new submissions received by the *Journal*. We described how plans to deal with these issues set out at the 2003 Halifax AGM – such as changes to the *Journal's* formatting style, the publication of extra issues, and the adoption of a rudimentary marketing plan - had begun to take effect and had resulted in a sizeable increase in the number of manuscripts

published, a consequent improvement in publication wait times and an increase in the number of new submissions to an all-time high for the *Journal*.

We are pleased to report that these efforts, along with further measures adopted in 2004, have continued to improve the situation of the *Journal*. These changes in 2004 were: (1) a doubling of the Editorial Advisory Board of the *Journal* from 14-28 members approved at the 2004 Winnipeg AGM; (2) the implementation of a 100% WWW-based manuscripts submission and tracking system on January 1, 2004; (3) the preparation of a new three year SSHRC grant application and, most importantly, (4) the movement of the *Journal* from Wilfrid Laurier University Press to Cambridge University Press beginning with the September, 2004 issue.

The doubling of the editorial board allows for the appointment of 16 members by the English language team. Because of the rotation of terms in office of the previous 8 appointees, a total of 11 new three-year appointments were made in 2004. These included additional members from outside Canada, as well as better representation of fields within the discipline. The new appointees are expected to provide additional exposure for the *Journal* throughout the world and to help in the solicitation of new high quality manuscripts for the *Journal*. The 11 new appointees and 5 remaining Advisory Board members are listed in Table 1 below.

Table 1 - List of English Language CJPS Editorial Board Members 2004
(New Appointees in Bold)

Name	Department	University	Country	Fields
Thomas O. Hueglin	Political Science	Wilfrid Laurier University	Canada	Cdn, Politics Federalism
Ian H. Stewart	Political Science	Acadia University	Canada	Cdn Politics Provincial Politics
W. Andy Knight	Political Science	University of Alberta	Canada	IR/IO/IPE
Margaret Hillyard Little	Political Studies	Queen's University	Canada	Social Policy Gender and Politics
Deborah Stienstra	Program in Disability Studies	University of Manitoba	Canada	IR, Disability Studies
Christopher Dunn	Political Science	Memorial University of Newfoundland	Canada	Public Administration Provincial Politics Cdn Politics
Grace Skogstad	Political Science	University of Toronto	Canada	Public Policy, Cdn Politics and Government
Katherine Graham	Pubic Affairs and Management	Carleton University	Canada	Local Government Gender and Politics Public Administration
John Erik Fossum	Department of Administration and Organization Theory	University of Bergen	Norway	Federalism, Cdn Politics and Government European Studies
Patrick James	Political Science	University of Missouri	USA	Political Methodology Game Theory Cdn Politics
Jack Vowles	Political Science	University of Auckland	New Zealand	Parties and Elections New Zealand Politics and

				Government
Christine Rothmayr	Political Science	University of Geneva	Switzerland	Comparative Politics, Public Policy
Linda Weiss	Political Science	University of Sydney	Australia	IR
Munroe Eagles	Political Science	SUNY Buffalo	USA	Canadian Politics, Electoral Behaviour
Lisa Young	Political Science	University of Calgary	Canada	Canadian Politics, Gender and Politics, Parties and Elections
Barbara Arneil	Political Science	UBC	Canada	Political Theory, Gender and Politics

The new manuscript and book review systems were implemented by the English Language team on a trial basis in late 2003 and on a permanent basis on January 1 of 2004. The systems can be located at the new website developed for the *Journal* at <http://www.cjps.ca> and <http://www.rcsp.ca> and <http://www.cjps-rcsp.ca>. The English system was translated into French later in the year and is now ready for operation in both languages. The response to the new system on the part of authors and reviewers has been very positive and has succeeded in eliminating many routine administrative tasks as well as facilitating the review process, resulting in a dramatic reduction in the turn-around time on MS submissions and review results. We have received overwhelmingly positive unsolicited feedback on the new system and continue to solicit critical feedback from users of the system in order to ensure ease of operation and a good 'user experience'. We have made, and are continuing to make, numerous minor adjustments and improvements to the look and 'feel' of the system as a result of the many constructive comments and suggestions we have received from association members and others who have submitted manuscripts.

Also in 2004, with the invaluable assistance of the CPSA Administrator, a new three year SSHRC grant application was prepared and submitted. We are pleased to report that this application was successful and the *Journal's* application for \$30,000 per year during the period 2005-2008 was approved. Due to budget shortfalls at SSHRC, however, all grants were cut by 0, 17 and 18 percent per year over the three year term of the grant. While the *Journal* will not receive the full amount requested, it will still receive a total of \$79,294 over the next three years (\$30,000 in 2005-2006; \$24,796 in 2006-2007; and \$24,498 in 2007-2008); an increase of approximately \$20,000 or 35% per year over the amount received in the 2002-2005 grant period.

The major development in 2004, of course, was the movement of the *Journal* publisher from WLUP to Cambridge University Press. This was accompanied by the retirement of the *Journal's* long-standing Administrative Editor, John McMenemy, and his replacement by the former English language co-editor, Sandra Burt. The transition has occurred smoothly at CUP, although with some (not so) unexpected delays in publication. Unfortunately, the production of the final journal issue by Wilfrid Laurier University Press did not proceed as smoothly as anticipated and, despite the best efforts of the Administrative Editor, the publication of the June 2004 issue was delayed until December.

After taking over responsibility for publication of the *Journal* in June 2004, CUP convened a meeting of the French and English Co-Editors and the new Administrative Editor in New York in August and presented a detailed publication and marketing plan which was endorsed by the *CJPS* teams. CUP was responsible for publication of the *Journal* beginning with the September 2004 issue which only appeared in March 2005 due to a series of delays in re-creating cover and interior design fonts and formats, hiring new French and English-language copyeditors, moving to new typesetters and printers, and other transitional arrangements. Manuscripts for the December 2004, March 2005 and June 2005 issues were submitted in September, October, and January 2005, respectively, and a conference call was convened between all the members of the Editorial Management Board and CUP in January 2005 in the effort to smooth out delays in the production process. The December issue will appear in late April with the March and June issues following in short order. The aim of the Editorial team is to have the *Journal* back on schedule with the appearance of the June 2005 issue (which it has not been since the strike at Wilfrid Laurier University Press in the fall of 2002).

CUP also created a new webpage for the *Journal* on the Cambridge site (see http://journals.cambridge.org/jid_CJP) and has begun to provide on-line subscription, article access and submission information and other features through the CUP Journal gateway. A major marketing campaign has also been launched by Cambridge which will be more readily visible in 2005. Cambridge also facilitated a special session at the American Political Science Meetings in Chicago in August in which the *CJPS* was given a very prominent role in brochures and other information distributed at that time as well as an invitation to take part in two special sessions on 'how to get published in political science'. The English language co-editor subsequently took part in one of these well-attended events along with editors of other political science journals such as the *APSR*, *BJPS*, *Politics and Gender*, *Presidential Studies Quarterly*, *Journal of Politics, Governance* and *Journal of Political Philosophy*. A similar well-attended event held at the CPSA annual meeting in Winnipeg in June was also attended by the English-language co-editor.

Book reviews have continued to appear as planned. In 2004 the distribution of reviews was as follows:

Table 2 - Reviews 2004 by Field

CDN. POLITICS (FED.)	7
CDN. POLITICS (PROV.)	4
CDN. PUBLIC POL/ADMIN.	12
COMPARATIVE.	19
WOMEN & POL.	6
THEORY (PHILO.)	29
THEORY (OTHER)	2
IR	4
IPE	6

Note: the total # of reviews in 2004 is 85; the total in the table is larger because of some degree of overlap between the categories.

We very much look forward to 2005 and are certain that the one year extension of our mandate will result in a much improved *Journal* for the new team taking over the Editorial reins in June 2006. In addition to continuing to implement the new administrative and publication systems in 2005, we are very optimistic that the marketing plans developed by CUP will bear fruit and result in another increase in high quality submissions to the *Journal* in this and future years. Our target of 150 new submissions annually is within reach and the attainment of this final Halifax goal would be a major step towards the continued viability and prosperity of the *Journal*.

We would be remiss to end without a note of thanks to our staff, among whom there has been some turnover this year. Specifically we would like to thank Gregory Clarke our Editorial Assistant primarily responsible for Book Reviews from 2001-2004 and Carina Blafeld, our copyeditor in Vancouver from 2002-2004, for their very capable and dedicated service to the *Journal*. Russell Williams continues to serve as our very competent Editorial Assistant primarily responsible for manuscripts while Andrea Migone has stepped in to look after book reviews.

Vancouver, 2004

Canadian Journal of Political Science
Annual Report
French-language team
Manon Tremblay, Co-editor
Christian Rouillard, French Book Review Editor

The French-language team, consisting of Manon Tremblay (Co-editor) and Christian Rouillard (French Book Review Editor), has been at work since the June 2003 issue.

Table 1 presents the manuscripts that were submitted for eventual publication in the *Canadian Journal of Political Science* between June 1, 2004 and April 15, 2005. In total, 20 texts were submitted, which is an increase of 4 manuscripts compared to 2003-2004. Of this number, five were under review as this report was being written, including one which was subject to major changes. Three were accepted for

publication and four are subject to major changes before being considered again for eventual publication. Finally, eight manuscripts were rejected either by the reviewers or by the Co-editor.

As for 2003-2004, the "Political Theory/Thought" field is the one that has attracted the most proposals, including five manuscripts (which is nevertheless two texts less than in the previous year). The second most popular field is "Comparative Politics (Developing Countries)," with three texts (in 2003-2004, "Law and Public Policy" was in second place). Two texts were submitted for each of the following fields: "Canadian Politics," "Public Administration," "Law and Public Policy," "Comparative Politics (Industrialized Countries)" and "International Relations." Although "Local and Urban Politics" and "Political Behaviour/Sociology" each received one text, no manuscripts were submitted in the fields of "Political Economy," "Provincial and Territorial Politics" and "Women and Politics." Two of the texts accepted for publication concerned the field of "Political Theory/Thought" and the other "Law and Public Policy."

As shown in Table 2, a total of thirty-nine (39) reviews were published in the four issues in 2004 (March, June, September and December). Each of the first three issues contain ten (10) reviews, while the one in December includes nine (9). At 39 reviews, the objective of forty (40) mentioned in the last annual report has more or less been achieved. However, as shown in Table 2, the second objective mentioned last year, which was to achieve a better balance between the various fields, also seems to have been achieved, although it is still possible to do better in 2005. For next year, emphasis will thus be placed on achieving a better balance between the various fields, as well as on the publication of eight (8) reviews per issue, both to help achieve the previous objective and to maintain the relative proportion of French-language reviews versus the English-language ones.

Table 1

Manuscripts submitted and published by field, June 1, 2004 and April 15, 2005

	Texts submitted	Texts accepted for publication	Texts submitted	Texts accepted for publication
Canadian Politics	2	0	0	0
Economic Politics	0	0	0	0
Provincial and Territorial Politics	0	0	0	0
Local and Urban Politics	1	0	1	0
Political Behaviour/Sociology	1	0	0	0
Public Administration	2	0	1	0
Law and Public Policy	2	1	3	1
Comparative Politics (industrialized countries)	2	0	2	1
Comparative Politics (developing countries)	3	0	1	0
International Relations	2	0	0	0
Political Theory/Thought	5	2	7	1
Women and Politics	0	0	1	0
Total	20	3	16	3

Table 2

Reviews published per field in 2004 (March, June, September and December) and 2003 (March, June, special edition, September and December)

Fields	2004	2003
Canadian and Québec Politics	9 (23%)	12 (23%)
Public Administration and Public Policy	6 (15%)	10 (19%)
Political Theory, Philosophy and Thought	9 (23%)	15 (28%)
International Relations	6 (15%)	7 (13%)
Comparative Politics	5 (13%)	6 (11%)
Women and Politics	4 (10%)	3 (6%)

Total	39 (100%)	53 (100%)
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